

Policy Title	Consultancy Policy		
Policy Number	VU/Research/Policies/2022-23/		
Functional Field	Consultancy		
Related Policies	1. Research Promotion Policy 2. Research Mobilization Policy 3. Plagiarism Policy		
Responsibility of	1. Office of Director Research		
Status	<input checked="" type="checkbox"/> Active	<input type="checkbox"/> In-revision	Proposed
		Draft #	Draft #
Approved By	President , Vishwakarma University, Pune		
Approval Date	Jun 24, 2021		
Effective Date	July 01, 2021		

Revision History			
Number	Date	By	Main Changes
Revision # 1			
Revision # 2			
Revision # 3			
Revision # 4			
Revision # 5			

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POLICY TITLE

Vishwakarma University Research Consultancy Policy

1. PURPOSE

The Consultancy Policy provides a framework for enabling the faculty and staff of University to engage in Consultancy Assignment. The policy provides guidelines for distributing the consultancy amount received after deducting all the expenses.

2. SCOPE OF APPLICATION

The policy defines three types of Consultancy Assignments depending on – resources utilized initiative of Faculty or Staff member, nature of assignment. The policy defines guidelines for distributing the consultancy amount received after deducting all the approved expenses at the time of Statement of Work / Memorandum of Understanding based on type.

3. POLICY STATEMENT

Consultancy is well recognised as an effective way for Universities to disseminate knowledge and make an early and direct impact on society. However, the balance between consultancy and the traditional roles of the academic staff needs to be managed and the interests of the University must be protected. This Policy provides provisions for conducting consultancy to ensure that consultancies undertaken by Faculty or Staff are consistent with the University's strategic and operational objectives and the costs are sustainable.

4. PROCEDURE AND RESPONSIBILITIES

Vishwakarma University is committed to provide framework to enable Faculty or Staff Members to offer Consultancy Services, the nature of assignment can be but not limited to – 1) Training programme (FDP / STTP / Summer or Winter Schools / Industry Training), 2) Market Research, 3) Designing Strategy Framework, 4) Technical expertise in design and development of product / services, and 5) Technical / Legal advisory services – for Industry (PSU / MNC / SME), Government / Non-government Organization, Professions Firms, Educational and Research organizations and Individuals.

4.1. Type of Consultancy Assignments**4.1.1. Type 1**

The Faculty or Staff member initiates the Consultancy Assignment that involves Support System and / or Laboratory Infrastructure and / or Students of University.

The Faculty or Staff member must insure involvement of students in Consultancy activities

4.1.2. Type 2

The University initiates the Consultancy Assignment which involves Support System and / or Laboratory Infrastructure and / or Students of University.

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4.2. Income Distribution

The Consultancy Funds are distributed after deducting all the expenses approved at the time of Statement of Work / Memorandum of Understanding. The stipend for students if any should be part of expenses.

If the Consultancy Assignment involves multiple Faculty or Staff members then the fund distribution will be on pro-rata basis of contribution towards Consultancy Activity

Sr. No.	Type of Consultancy	University	Fund Distribution to Faculty or Staff
1.	Type 1	20	80
2.	Type 2	50	50

The funds received by the University as a part of Consultancy Assignments will be diverted to "Research and Development Fund" established to foster the Research Culture of the University.

POLICY OWNER

Office of Director Research

The policy is administered by Office of Vice Chancellor.

APPROVAL BODY

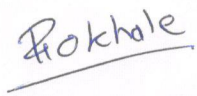
This policy is approved on this ...24th.....day ofJune.....month in Year...2021... by the University Council.

RESPONSIBILITY FOR IMPLEMENTATION


Office of Director Research will be responsible for implementing the Research and Development Fund.

The Office of Vice-Chancellor will be responsible for administering the Research and Development Fund.

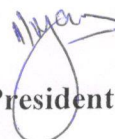
Proposed By


Director Research

Verified By


Vice Chancellor

Approved By


President